

Mobile Technology Agreement (Years 7-11) (mobile phones, iPods and similar devices)

Where no contract exists, a confiscated phone/mobile communication device will only be returned upon completion of a lunch time or similar detention and a fully completed/signed mobile technology agreement. The mobile device will only be returned to a parent/carer.

For my own personal safety:

- I am aware that the Academy will monitor the way I use ICT communication and electronic mobile devices within Chiltern Hills Academy.
- I will not share my username /password or use any other student's or teacher's username/password or give out any personal information about myself or others when I am communicating by a mobile device.
- I will tell a member of staff straight away if I see or hear any inappropriate material or messages when I am online or using a mobile device.
- I will not take out or otherwise use my mobile device in any lesson except with the express permission of the member of staff responsible for the lesson. If permission is given for its use I will use it solely for the purpose directed by the member of staff.

In using mobile technology, I will follow the Academy's ICT policy (as appropriate) and, in addition, will act as I expect others to act toward me:

- I will be polite and responsible when I communicate with others. I will not use aggressive, threatening, rude or other inappropriate language.
- I will not take or show images of anyone without their permission.
- Whilst members of staff may allow me to use my mobile device in lessons at certain times, I will fully respect, without argument, a member of staff's decision not to allow mobile devices to be used in a lesson

I will only use my own device at Chiltern Hills Academy before the start of the school day (before 8.45am, or 9.25am on Tuesdays) or when given clear permission by a member of staff to use it for an educational purpose during a lesson. At the end of the day my mobile phone/device will be kept in my pocket/bag until after leaving the Academy site.

- I understand that these rules are designed to keep me safe and if they are not followed, school sanctions will be applied and my parent/carer will be contacted.
- I understand that, if I do use my own phone/mobile device in school, I will follow the rules set out in this document. If I break these I know what the sanctions will be.
- I am aware that the Academy will take no responsibility if I lose or have my mobile device stolen in school or while travelling to and from school. I know the Academy accepts no responsibility for replacing lost, stolen or damaged mobile phones.
- I understand that I am responsible for my actions, both in and out of school.
- I understand that the Academy also has the right to take action against me if I am involved in incidents of inappropriate behaviour that are in this agreement, when I am out of school and where they involve me within the school community (e.g. cyber bullying, use of images or personal information).
- I am aware that I must not take any mobile device into an examination room and that failure to observe this rule will lead to disciplinary action as sanctioned by the Principal and/or Examinations Officer. A report will also be sent to the examination board who have the power to disqualify candidates who contravene the examination board regulations.
- I am aware that if I engage in personal attacks, harass another person, or post private information about another person or use mobile technology to bully/threaten other students, whether in school or out of school, I may face sanctions including exclusion and my actions may constitute criminal behaviour. As such the police could be informed.
- I will keep my mobile phone on "silent" mode unless sound is needed for an educational application during a lesson. (Permission, if necessary, will be given by the class teacher).

Chiltern Hills Academy
Mobile Technology Agreement Form (Years 7-11)

To be renewed annually.

*This form relates to the **Mobile Technology Agreement** (see overleaf).*

Please complete the sections below to show that you have read, understood and agree to the rules included in the Mobile Technology Agreement. If you do not sign and return this agreement, permission will not be granted for you to bring in and use your own mobile technology. If you choose not to sign this agreement but still bring mobile technology (e.g. a phone) to school and it is discovered, the confiscated phone will only be returned to a parent/carer upon the completion of a lunch time or similar detention and a fully signed agreement form.

Student Agreement

I have read and understood the policy and agree to follow these guidelines when:

- I use my own equipment in school (when allowed), e.g. mobile phone.
- I use my own equipment out of school in a way that is related to me being a member of this school, e.g. communicating with other members of the school, accessing school email, VLE, website etc.

I understand that if I violate the Mobile Technology Agreement my mobile communication device may be confiscated by the Academy in accordance with the Academy's sanctions and that I may face disciplinary action.

The school may revoke approval or authorised permission or change this policy and procedures at any time and will notify parents/students of this decision.

Parent/Carer Agreement and Permission

I give my child permission to carry a mobile device in school and understand that my child will be responsible for ensuring its appropriate and correct use while under the Academy's supervision as outlined in this document. I understand that should my child use a mobile device that permits access to the internet, the Academy is unable to extend its duty of care in respect of material viewed or downloaded using such a device. I also agree to fully support the Academy's sanctions should my son/daughter not follow this agreement.

I am aware that my child should not contact me nor I contact them directly during school hours and that, if there is an urgent need for contact, it must be made through the Student Services office.

Name of Student _____

Student signature:..... Academic Tutor Group: Date:

Parents/Carers – Please tick one box only and sign and date

I have read and understood the information overleaf and above about appropriate use of mobile devices at Chiltern Hills Academy and I understand all aspects of this Agreement and give permission for my child to carry their mobile phone with them during the school day.

OR

My son/daughter will not be bringing a mobile phone or similar device into school.

OR

I expect my son/daughter to hand their phone into Student Services before 8.45am each morning.

Parent signature:..... Parent name:.....

(please print)

Date

Once the signed agreement has been returned, a copy will be fixed securely into the inside front cover of the student planner. (The original will be returned to the student for their and their parent/carer's information). If the signed agreement is not inside the planner then there exists no permission to bring a mobile device into school.