

22 March 2021

Dear Parent/Carer,

As you are aware, we have been conducting the lateral flow tests for Covid-19 as part of the programme of asymptomatic testing across the country. Taking these tests at regular intervals of between 3-5 days, means there is a better chance of detecting cases of Covid-19 where a person does not have any symptoms, reducing the spread of Covid-19 in the wider community.

Many of our students have now completed three tests in school and from this point forward tests should be completed at home. Your child has been given one box of lateral flow tests today. There are three tests in each box. Before undertaking the first test, please read the instructions provided with the test kit. Please note that the instructions enclosed in the pack are incorrect and a new booklet has been handed out with the tests. A video guide is also available at 'How to do a COVID-19 Self Test (rapid antigen test)':

<https://www.youtube.com/watch?v=S9XR8RZxKNo>

Once you have understood the testing process and have read the privacy notice: [Chiltern Hills Academy – COVID-19 Testing Privacy Statement](#), if you choose to participate you are committing to self-administer the test and report your results via the NHS Test & Trace digital platform and to the school.

Although the test remains optional, we of course hope that you will ensure that your child(ren) are tested twice a week. You will need to register the details with the NHS yourselves. We also ask that after every test completed you advise the school of the results, whether the result is positive, negative or void. You can do this using the link on the front page of the school website. We will also add this link to future newsletters.

Should there be a positive test please advise us immediately, using this email address: **covidalert@chacademy.co.uk**. We will then contact you with the next steps to take.

In summary, before taking your test, you must do three things:

1. Read the privacy notice to understand what will happen with your data (school website)
2. Read the new instructions for use (supplied separately from the test kit)
3. Record your details on the NHS website and using the school link

If you have any questions or if you do not intend to oversee your child(ren) in completing the tests at home, please email our school Covid test co-ordinator: **covidcoordinator@chacademy.co.uk**. We will then stop sending kits home and wasting these resources. Thank you in advance for your part in helping us to keep our community safe.

Yours sincerely



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